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| Format: QMS/FMT/002Revision No: 1Effective Date:16/08/2022 | Department/Division/Office/ Unit | Food and Drugs Inspection and Safety Monitoring/ Pharmacovigilance and Safety Monitoring |
| **Document Type:** Form | Doc. No  | : FDISM/PVFM/FOM/011 |
|  | Title: **APPLICATION FORM FOR PERMIT TO CONDUCT PROMOTION MEETING** | Revision Number  | : 01 |
| Revision Date  | : 19/09/2022 |
| Effective Date  | : 10/10/2022 |
| Review Due Date | : 09/10/2025 |
| Ref Doc. | : FDISM/PVFM/GDL/011 |

**1. Applicant Particulars**

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| Name of applicant:..............................................................................................................................Address: .............................................................................................................................................Contact person: ..................................................................................................................................Telephone Number: .............................................. E-mail: ................................................................ |

1. **Type of meetings (tick)**

[ ] Workshop

[ ] Conferences

[ ] Seminar

[ ] Symposia

[ ] Exhibitions

Other....................................................................................................................................................................................................................................................................

1. **Responsible Person’s Information**
	1. Name of person / company responsible for the event....................................................................
	2. Address .........................................................................................................................................
	3. Telephone Number.........................................................................................................................
	4. Email (if application) ....................................................................................................................
2. **Location Information**
	1. Name and location of premises where event is to be held...................................................................................................................................................
3. **Dates and Times of Event**

5.1. Start Date/ Time .............................................................................................................................

5.2. End Date/ Time...............................................................................................................................

**6. Product (s) to be promoted**..............................................................................................................

6.1 **Product (s) registration numbers:** ................................................................................................................................................................

**7. Promotional materials (tick and attach list)**

* 1. Presentations [ ]
	2. Posters [ ]
	3. Brochures [ ]
	4. Flyers [ ]
	5. Audio [ ]
	6. Video [ ]
	7. Other..............................................................................................................................................

**Applicant Declaration**

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| I, ..........................................................................................................declare that the information contained within this apllication is true and correct.Signed: .............................Date: ................................ |